**Application to John Sage Foundation**(Please refer to [application instructions](http://www.megrants.org/JohnSage/guidelines.htm) for more information)

1.       Applicant Organization:

a.       Name:

b.       Year Organized:

c.       Address:

d.       Phone:

e.       Contact Person and Title:

i.          Phone and email address of contact person:

ii.        Is contact person affiliated with any other organization?

2.       Names and Offices of Governing Board (indicate if any are paid staff):

3.       Number of paid staff:

a.       Full time:

b.       Part time:

4.       Number of volunteer workers:

5.       Number of volunteer hours per year:

6.       Amount Requested from John Sage Foundation:

7.       Total Project Budget:

Please give full financial disclosure, including the total cost of the project, how the grant money will be used, and identify all other sources of funds and whether they are in hand or pending.

8.       Describe the Project in one page or less.  Clearly describe the **project goals**, the **methodology for attaining the project goals** (e.g., 40 volunteer hours organized and supervised by \_\_\_), and **evaluative measures** of the project’s success. See guidelines for additional requirements for grants seeking support for land acquisition or easement projects.

9.       Organizational Financial Information (from organization’s most recent fiscal year) – please include:

* 1. Income
* From investments
* From individuals/business
* From foundations and corporations
* From government
* Other
	1. Expenditures
* For programs
* For administration
* For fundraising
* Other
	1. Brief Summary of Assets and Liabilities

10.   Summarize briefly your organization’s objectives in general.

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